AGENDA UNIVERSITY OF SOUTHERN INDIANA BOARD OF TRUSTEES

May 10, 2008

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A. PERSONNEL MATTERS

REVISED AGENDA SUPPLEMENTAL INFORMATION

UNIVERSITY OF SOUTHERN INDIANA BOARD OF TRUSTEES

May 10, 2008

SECTION 0.1

A. APPROVAL OF AUTHORIZING RESOLUTION TO EXPAND EMPLOYEE BENEFITS

Approval of the following resolution is recommended.

- WHEREAS, the University of Southern Indiana provides a comprehensive and competitive benefits program for its employees; and
- WHEREAS, the University of Southern Indiana is committed to equal opportunity for all persons, and provides its services without regard to race, sex, religion, disability, age, national origin, sexual orientation, or status as a disabled veteran or veteran of the Vietnam Era; and
- WHEREAS, to attain its goals of academic excellence and diversity, the University of Southern Indiana must be able to recruit and retain the most qualified faculty and staff and have in place employee benefit programs that are competitive with programs offered at institutions with whom the University competes for such employees; and
- WHEREAS, the Board of Trustees is authorized by statute to fix and regulate employee benefit programs for University of Southern Indiana faculty and staff;
- NOW, THEREFORE BE IT RESOLVED that the Board of Trustees approves the provision of benefits to samesex domestic partners of University of Southern Indiana employees who demonstrate that they are in a verifiably committed relationship; and
- FURTHER RESOLVED that the Board of Trustees directs the president of the University to take all necessary and proper actions related to the implementation of employee benefit programs and authorizes the president of the University to examine the impact of any further expansion of University benefits.

SECTION I - GENERAL AND ACADEMIC MATTERS

- A. APPROVAL OF MINUTES OF MARCH 6, 2008, MEETING
- B. ESTABLISHMENT OF NEXT MEETING DATE, TIME, LOCATION
- C. REPORT OF THE LONG-RANGE PLANNING COMMITTEE

The Long-Range Planning Committee will meet prior to the Board of Trustees meeting on May 10, 2008. A report will be presented.

- D. PRESIDENT'S REPORT
- E. APPOINTMENT OF PRESIDENTIAL SEARCH AND SCREEN COMMITTEE

At its meeting on January 10, 2008, the Board of Trustees approved the composition of the Presidential Search and Screen Committee. Members of the Committee have since been appointed by the Board of Trustees Chair, Student Government Association, Staff Council, Faculty Senate, Alumni Council, and USI Foundation.

Approval of the membership of the Presidential Search and Screen Committee in Exhibit I-A is recommended.

F. APPROVAL OF STATEMENT OF LEADERSHIP QUALITIES SOUGHT IN THE NEXT PRESIDENT OF THE UNIVERSITY OF SOUTHERN INDIANA

A statement of leadership qualities, the result of conversations with University constituencies and review by the Trustees, will be presented for approval.

Approval of the Statement of Leadership Qualities Sought in the Next President of the University of Southern Indiana is recommended.

G. REPORT ON THE INDIANA GENERAL ASSEMBLY

A report will be presented on the 2008 session of the Indiana General Assembly.

H. APPOINTMENT OF THE NOMINATING COMMITTEE

SECTION II - FINANCIAL MATTERS

A. REPORT OF THE FINANCE/AUDIT COMMITTEE

The Finance/Audit Committee will meet prior to the Board of Trustees meeting on May10, 2008. A report will be presented.

B. APPROVAL OF MISCELLANEOUS FEES FOR 2008-2009

Miscellaneous Fees are those fees (other than Contingent, Academic Facilities, Student Services, and Technology Fees) charged to some, but not necessarily all, students in the course of their attendance. Examples include, but are not limited to, Laboratory Fees, Parking Fees, and Late Registration Fees. A schedule of proposed Miscellaneous Fees is in Exhibit II-A.

Approval of the proposed Miscellaneous Fees for 2008-2009 (Exhibit II-A) is recommended.

NOTE: IC 21-14-2 requires state universities in Indiana to approve Mandatory Fees ("Tuition"), such as the Contingent, Academic Facilities, Student Services, and Technology Fees, for a two-year period. Institutions must set those rates on or before May 31 of any odd-numbered year. The Mandatory Fee rates for 2007-2008 and 2008-2009 were approved by the USI Board of Trustees at its meeting in July 2007. Exhibit II-B details those rates and is included for reference.

C. APPROVAL OF RESOLUTION AUTHORIZING THE LEASE OF REAL ESTATE TO THE CITY OF EVANSVILLE FOR CONSTRUCTION OF A WATER TOWER

Exhibit II-C is a resolution authorizing the treasurer to negotiate and execute a long-term lease with the City of Evansville for a parcel of land that will allow the city to construct a water tower. The parcel will be an estimated 100' x 100'. The tower is a necessary improvement to the city's west side water distribution infrastructure and is needed to address recurring water pressure and quality issues on the west side. These recurring water issues directly affect the University, and especially affect the 2,500 residents of University housing. The lease would be for a nominal amount and would limit the use of the land to the construction and operation of a water tower. It also would give the University the right to place its logo on the water tower. The location of the water tower would be along Bluff Lane between the USI Foundation office and the support services building now under construction.

Approval of the resolution authorizing the lease of real estate to the City of Evansville for construction of a water tower (Exhibit II-C) is recommended.

D. APPROVAL OF ANNUAL OPERATING BUDGETS

The recommended Current Operating Budget for fiscal year 2008-2009 (Exhibit II-D) will be presented. The recommendation is for a balanced budget based upon estimates of fee revenue, State appropriations, and other available sources.

Approval of the Annual Operating Budgets is recommended.

Note: At the time this agenda was prepared for mailing, the 2008-2009 budget documents were being finalized. Exhibit II-D, a summary of the Current Operating Budget, will be sent to the Board of Trustees under separate cover prior to the May 10 meeting. Copies of the complete Annual Operating Budget document will be available at the meeting.

E. APPROVAL OF TEN-YEAR CAPITAL IMPROVEMENT PLAN

The Ten-Year Capital Improvement Plan for 2009-2019 will be reviewed. The 2009-2011 Capital Improvement Budget Request, of which the Ten-Year Capital Improvement Plan is a part, will be submitted to the Indiana Commission for Higher Education in June 2008.

Approval of the Ten-Year Capital Improvement Plan 2009-2019 (Exhibit II-E) is recommended.

F. UPDATE ON CURRENT CONSTRUCTION PROJECTS

A report will be presented on current construction projects. Exhibit II-F includes a summary of the cost and funding sources for each project.

G. APPROVAL OF GROUP TERM LIFE INSURANCE RATES

The University offers two group term life insurance programs through Prudential Insurance Company of America. There are 46 employees and 77 retirees enrolled in the original program and 876 employees and 57 retirees enrolled in the revised program. Employees hired after February 1, 1988, are enrolled in the revised program.

Renewal rates from Prudential Insurance Company of America reflect a rate hold for a 30-month guarantee period beginning July 1, 2008, through January 1, 2011. Life insurance rates will remain at \$.20/\$1,000 with an Accidental Death and Dismemberment (AD&D) rate of \$.02/\$1,000. Effective January 1, 2008, life insurance rates were reduced by .01 to \$.20/\$1,000 due to the discontinuance of brokerage services.

Approval of the group term life insurance programs with Prudential Insurance Company of America with the proposed rates guaranteed for a 30-month period effective July 1, 2008, is recommended.

H. APPROVAL OF SUPPLEMENTAL LIFE INSURANCE CARRIER

The University offers supplemental life insurance through Prudential Insurance Company of America to eligible employees. There are 290 employees enrolled in the program.

Renewal rates from Prudential Insurance Company of America reflect a rate hold for a 30-month guarantee period beginning July 1, 2008, through January 1, 2011.

Approval of the supplemental life insurance program with Prudential Insurance Company of America with rates guaranteed for a 30-month period effective July 1, 2008, is recommended.

I. APPROVAL OF LONG-TERM DISABILITY INSURANCE RATES FOR 2008-2009

The contract for the University's Long-Term Disability Insurance Program with The Standard Insurance Company is to be renewed as of July 1, 2008. The disability coverage provides income benefits and retirement contributions in the event of a long-term disability. The University pays the total premium cost for 652 eligible employees.

Renewal rates from The Standard Insurance Company reflect no increase for the 12-month period beginning July 1, 2008. The current monthly premium is based on a percentage of Covered Monthly Salary (CMS) for the University:

Income Premium	2007-2008 <u>Rates</u>	2008-2009 <u>Rates</u>		
Income Premium	0.385% CMS	0.385% CMS		
Annuity Premium	0.146% CMS	0.146% CMS		

Approval of The Standard's Long-Term Disability Insurance rates effective July 1, 2008, is recommended.

J. APPROVAL OF EMPLOYEE ASSISTANCE PROGRAM PREMIUM RATES FOR 2008-2009

The contract for the University's Employee Assistance Program (CONCERN: EAP) with Deaconess Service Corporation is to be renewed as of July 1, 2008. CONCERN: EAP is a comprehensive employee assistance program which provides assessment, short-term counseling, referral, and follow-up services for 932 employees and members of their immediate families. The utilization rate was 8.8 percent for new cases in calendar year 2007 and 12.6 percent for new and continuing cases.

Renewal rates from Deaconess Service Corporation reflect no increase for the 12-month period beginning July 1, 2008. The University pays the annual cost for the program which is \$20 per employee per year. This agreement with Deaconess Service Corporation may be terminated at any time by either party upon 60 days advance written notice to the other party.

Approval of the renewal of the master policy with the Deaconess Service Corporation beginning July 1, 2008, is recommended.

SECTION III - PERSONNEL MATTERS

A. PERSONNEL MATTERS

Approval of the following personnel matters is recommended.

1. Retirement

Associate Professor of Theatre <u>Douglas K. Hubbell</u>, in accordance with the revised retirement policy, has requested retirement effective June 30, 2009, including leave with pay for the period January 5, 2009, through May 10, 2009. Severance pay based on 29 years of service to the University will be paid as of June 30, 2009.

Professor of Biology Marlene V. Shaw, in accordance with the revised retirement policy, has requested retirement effective June 30, 2009, including one-half assignment during the 2008-2009 academic year. Severance pay based on 36 years of service to the University will be paid as of June 30, 2009.

2. Emeritus Status

It is recommended that the following faculty members be retired officially with the effective date shown and that the appropriate emeritus titles, as indicated, be conferred:

Associate Professor Emeritus of Theatre <u>Douglas K. Hubbell</u>, 29 years at USI, effective June 30, 2009

Professor Emerita of Biology Marlene V. Shaw, 36 years at USI, effective June 30, 2009

3. Revision to Effective Date of Early Retirement

The USI Board of Trustees, at its meeting on March 6, 2008, approved early retirement for <u>Ruth H. Miller</u> effective January 31, 2009. Ms. Miller has requested that the effective date be changed to January 29, 2010.

4. Revision to Emeritus Status

It is recommended that Ms. Miller retire officially with the effective date shown and that the appropriate emeritus title, as indicated be conferred:

Director Emerita of Library Services and Senior Librarian Emerita Ruth H. Miller, 13.25 years at USI, effective January 29, 2010.

Presidential Search and Screen Committee Appointments

Chair

Board of Trustees Chair John M. Dunn

Trustees

Additional Trustees appointed by the Chair:

W. Harold Calloway Jamie L. Johnson '09 Jeffrey L. Knight Amy MacDonell Ted C. Ziemer Jr.

Student

One full-time student selected by the Student Government Association:

Raul J. Ramirez '09

Staff

One full-time support staff member selected by Staff Council:

David O'Grady '01

Administrator

One senior administrator selected by Board of Trustees Chair:

Mohammed Khayum

Faculty

Five faculty members -- one from each college chosen by Faculty Senate in

consultation with the colleges:

Peter S. Cashel-Cordo, Business

Charles L. Price, Education and Human Services

J. Wayne Rinks, Liberal Arts

Kathy V. Rodgers, Science and Engineering

Mayola Rowser '95 M'99, Nursing and Health Professions

One representative from Extended Services, recommended by the dean of

Extended Services:

Linda L. Cleek '82

Community

USI Foundation Board of Directors Chair or designee:

Bix Branson

One or more community representatives appointed by Board of Trustees

Chair:

Bruce H. Baker Chris D. Melton '72

Alumni

USI Alumni Council President or designee:

Jessica A. McCarthy '00

MISCELLANEOUS FEES 2008-2009

	Current Fee	Proposed Fee	Effective Date
Application Fee	25.00	25.00	09/02/08
Audit Fee (plus applicable lab fee)	35.00	35.00	09/02/08
Computer Lab Fee	35.00	35.00	09/02/08
Departmental Exams Fee	15.00	15.00	09/02/08
Distance Education Fee (Learning Center Fee, per credit hour)	25.00	25.00	09/02/08
Distance Education Delivery Fee (per credit hour)	10.00	10.00	09/02/08
Distance Education Supply Fee	100.00	100.00	09/02/08
Health Professions Insurance	15.00	15.00	09/02/08
Health Services Fee	40.00	47.00	09/02/08
Laboratory Fee (College of Science and Engineering)	45.00	45.00	09/02/08
Laboratory Fee (all other colleges)	35.00	35.00	09/02/08
Late Registration Fee (week 1)	30.00	30.00	09/02/08
Late Registration Fee (beginning week 2)	125.00	125.00	09/02/08
Matriculation Fee (all students)	65.00	65.00	09/02/08
Nursing Test Fee	30.00	30.00	09/02/08
Occupational Therapy Clinical Fee	50.00	50.00	09/02/08
Payment Plan Fee	30.00	30.00	09/02/08
Payment Plan Late Fee	25.00	25.00	09/02/08
Physical Education Fee	25.00	25.00	09/02/08
Respiratory Therapy Advanced Life Support Fee	100.00	100.00	09/02/08
Special Course Fee (varies by course; maximum amount)	200.00	200.00	09/02/08
Student Activity Fee (non-mandatory)	25.00	25.00	09/02/08
Studio Fee	35.00	35.00	09/02/08
Study Abroad Fee	100.00	100.00	09/02/08
Transportation and Parking Fee (8 or more credit hours per semester) Transportation and Parking Fee (more than 3 and fewer than 8 credit	50.00	50.00	09/02/08
hours per semester)	40.00	40.00	09/02/08
Transportation and Parking Fee (3 or fewer credit hours)	30.00	30.00	09/02/08

SCHEDULE OF STUDENT FEES AND OTHER MANDATORY FEES 2007-2008 and 2008-2009

STUDENT FEES 2007-2008 (per semester credit hour)

	UNDERGR		GRADUATE			
		Non-		Non-		
	Resident	Resident	Resident	Resident		
Contingent	\$97.45	\$97.45	\$168.70	\$168.70		
Academic Facilities	38.75	38.75	38.75	38.75		
Student Services	16.50	16.50	16.50	16.50		
Technology	5.00	5.00	5.00	5.00		
Non-Resident		218.05		222.90		
Total	\$157.70	\$375.75	\$228.95	\$451.85		

STUDENT FEES 2008-2009 (per semester credit hour)

	UNDERGR	ADUATE	GRADUATE			
		Non-		Non-		
	Resident	Resident	Resident	Resident		
Contingent	\$98.55	\$98.55	\$174.05	\$174.05		
Academic Facilities	44.75	44.75	44.75	44.75		
Student Services	19.00	19.00	19.00	19.00		
Technology	5.00	5.00	5.00	5.00		
Non-Resident		231.15		236.30		
Total	\$167.30	\$398.45	\$242.80	\$479.10		

OTHER MANDATORY FEES

University Services Fee (8 or more credit hours per semester)	\$30.00
University Services Fee (more than 3 and fewer than 8 credit hours per semester	\$22.75
University Services Fee (3 or fewer hours per semester)	\$10.00

RESOLUTION OF THE UNIVERSITY OF SOUTHERN INDIANA BOARD OF TRUSTEES AUTHORIZING THE LEASE OF REAL ESTATE TO THE CITY OF EVANSVILLE FOR CONSTRUCTION OF A WATER TOWER

WHEREAS, the City of Evansville wishes to augment and improve its water distribution infrastructure on the west side of Evansville to enhance water pressure and water quality; and

WHEREAS, the University of Southern Indiana, and in particular its many resident students, would directly benefit from the proposed improvements to the City's water distribution infrastructure; and

WHEREAS, the City of Evansville has identified a parcel of University land that meets the technical requirements for the construction of a water tower that will be a critical part of these improvements; and

WHEREAS, the University has determined the proposed location, along Bluff Lane south of the office of the University of Southern Indiana Foundation, can be used for a water tower and not interfere in the future development of the University; and

WHEREAS, this proposed improvement to the City's water distribution infrastructure will be constructed at no cost to the University, other than the leasing of the subject parcel of land at a nominal amount; and

WHEREAS, the parcel of land proposed for the water tower will be approximately 100 feet by 100 feet in size;

NOW THEREFORE BE IT RESOLVED:

- 1. The Board of Trustees of the University of Southern Indiana finds and determines that the proposed improvements to the City's water distribution infrastructure will be of direct and substantial benefit to the University; and
- 2. The Board of Trustees further finds and determines that the benefit to the University justifies a long-term lease of the required parcel of land for a nominal amount; and
- 3. The Board of Trustees directs that any and all agreements between the City of Evansville and the University of Southern Indiana regarding the use of the subject parcel for the construction of a water tower strictly limit the use of the land for the term of the agreement solely to the construction and operation of a water tower and no other use; and
- 4. The Board of Trustees directs that any and all agreements with the City of Evansville require that, in the event the resultant water tower and related infrastructure cease to be used as such, they be removed from University property at the City's sole expense within one year of such cessation of use; and
- 5. The Treasurer of the University is hereby fully and completely authorized to negotiate and execute any and all required agreements with the City, including, but not limited to, the lease of University land for an extended term, necessary to allow the City to construct a water tower on the subject parcel of land.

Note: At the time this agenda was prepared for mailing, the 2008-2009 budget documents were being finalized. Exhibit II-D, a summary of the Current Operating Budget, will be sent to the Board of Trustees under separate cover prior to the May 10 meeting. Copies of the complete Annual Operating Budget document will be available at the meeting.

UNIVERSITY OF SOUTHERN INDIANA TEN-YEAR CAPITAL IMPROVEMENT PLAN (BUILDINGS) (ALL AMOUNTS EXPRESSED IN 2009-2011 DOLLARS)

	NEAR-TERM 2009-11 Biennium		MEDIUM-TERM 2011-13 Biennium			LONG-TERM 2013-19 Biennium			
	Projected State Amount	Funding Other Sources (1)	Space Change A.S.F.	Projected State Amount	Funding Other Sources (1)	Space Change A.S.F.	Projected State Amount	Funding Other Sources (1)	Space Change A.S.F.
I. Special R & R									
1. Physical Activities Center (PAC) - Renovation				\$7,000,000	\$3,000,000 c				
2. Student Residence Building Renovation/Replacement					\$8,000,000 a			\$8,000,000	a
3. Classroom Renovation/Expansion						- 4	\$31,000,000	\$2,000,000	70,000
4. University Center Expansion/Renovation - Phase II								\$15,000,000	
II. New Construction						- 3			
1. Teaching Theatre - Replacement Project	\$8,000,000	\$7,000,000 c	20,000						
2. Manufacturing Engineering Laboratory					\$2,000,000 c	15,000			
3. Parking Facilities (Note 2)					\$8,250,000 b	1,400		\$7,000,000	
4. Campus Roadway System - Phase II					\$5,000,000 b				
5. General Classroom Building							\$25,000,000	\$2,000,000	50,000
Recreation and Fitness Center Expansion - Phase III								\$5,250,000 b	25,000
III. Facilities Acquisition									
(None)									
IV. Lease									
(None)									
TOTAL	\$8,000,000	\$7,000,000	20,000	\$7,000,000	\$26,250,000	16,400	\$56,000,000	\$39,250,000	145,000

⁽¹⁾ Identify source of non-state (i.e. "other") funding: (a) Rental/Board Income, (b) Fees and Contributions, (c) Contributions.

⁽²⁾ Received bonding authorization in 2003-2005 for \$3,000,000 to construct parking facility; mid-term request is for increase of \$4,000,000 in bonding authorization for construction of parking facility for total of \$7,000,000 for project. Balance of request for \$1,250,000 is for other parking facilities.

University of Southern Indiana Board of Trustees

Summary Current Construction Projects May 10, 2008

Projects under Construction

McCutchan Art Center			
Project Cost		\$	1,125,000
Funding Sources:			.,
Kenneth P. McCutchan Fund	\$ 640,000		
Academic Initiative Fund	300,000		
USI Foundation	185,000		
McDonald West Community Center			
Project Cost		\$	1,500,000
Funding Source: Housing Reserve		*	1,000,000
Support Services Building			
Project Cost		\$	2,830,831
Funding Sources:		*	2,000,00
Business and Engineering Center Bond Issue	\$1,816,356		
David L. Rice Library Bond Issue	635,000		
Transportation Reserve	257,475		
Technology Initiatives Reserve	122,000		
Recreation and Fitness Center Renovation			
Project Cost		\$	9,120,000
Funding Sources:			.,
Reserve	\$1,260,000		
Student Services Fee	125,000		
Student Activity Fee	360,000		
Student Services Operations	125,000		
Bond Issue (Repaid with Student Fees)	7,250,000		
12.5 kV Electric Service Installation			
Project Cost		\$	975,316
Funding Sources:			
General R & R Appropriation	\$ 700,000		
Energy Management System Reserve	275,316		
Company Control Bull and Control			
Ceramics Center Relocation			
Project Cost		\$	988,165
Funding Sources:			
Business and Engineering Center Bond Issue Special Projects Reserve	\$ 900,000 88,165		

Projects in Design

Business and Engineering Center

Project Cost \$31,946,069

Funding Source: Bond Issue

(Repaid with Fee Replacement Appropriation)

Campus Entrance and Loop Road Construction

Project Cost – Phase I \$ 3,825,892

Funding Sources:

David L. Rice Library Bond Issue \$2,000,000 Federal Direct Appropriation Funding FY2005 Federal Direct Appropriation Funding FY2008 350,000

University Center Expansion

Project Cost \$17,650,000

Funding Sources:

Bond Issue (Repaid with Student Fees) \$13,750,000
David L. Rice Library Bond Issue 800,000
Extended Services Fund 650,000
Bookstore Reserve 1,000,000
University Center Reserve 1,450,000

Central Heating and Cooling Plant Expansion

Project Cost \$ 750,000

Funding Source: Business and Engineering Center Bond Issue

Wright Administration New Roof System

Project Cost \$ 200,000

Funding Source: General R & R Appropriation

Science Center Renovation - Phase II

Project Cost \$ 656,978

Funding Sources:

General R & R Appropriation \$ 462,993 Special Project Reserve 193,985

Science Center Renovation - Phase III

Project Cost \$ 700,000

Funding Sources:

General R & R Appropriation \$ 500,000 Special Project Reserve 200,000